

ANDERSON TOWNSHIP BOARD OF TOWNSHIP TRUSTEES

January 4, 2018

The Board of Township Trustees of Anderson Township ("Board") held its regular Interim Workshop Meeting on January 4, 2018, at 2:00 p.m., in the Large Conference Room. Present were the following Board members:

Joshua S. Gerth  
Andrew S. Pappas  
Robin D. Stone

**Mr. Gerth** called the meeting to order and welcomed attendees including Fiscal Officer Ken Dietz, Township Administrator Vicky Earhart, Assistant Administrator for Operations Steve Sievers, Assistant Administrator for Human Resources Suzanne Parker, Public Works Director Richard Shelley, District 5 Commander Lt. Matt Guy, Law Director Margaret Comey, Planning & Zoning Director Paul Drury, Fire Chief Mark Ober, Fiscal Office Manager Debbie Hucker, Administrative Assistant Molly Mohrfield and *Cincinnati Enquirer Reporter Shelia Vilvens*.

**Mr. Gerth moved to adopt the agenda with modifications. Mr. Pappas seconded the motion.**

There was no further discussion.

**Mr. Dietz called the roll: Mr. Gerth, yes; Mr. Pappas, yes; Ms. Stone, yes.**

**TRUSTEES/FISCAL OFFICER**

The **Trustees** had nothing requiring discussion.

Ohio Checkbook – **Mr. Dietz** stated that he had met with the Ohio Treasurers Office regarding Ohio Checkbook, the online checkbook of Township expenses. Their system and the Township's system were not compatible. The Treasurer's office was concerned about giving out incorrect information due to the fact that the Township's system was more complicated, and agreed it would be too much of a challenge to make their system compatible with the Township's.

**DISCUSSION ITEMS**

Authorization to Purchase Police Equipment –

**Resolution 18-0104-01: Mr. Pappas moved to authorize the purchase of police equipment pursuant to Section 505.101 of the Ohio Revised Code as follows; Mr. Gerth seconded the motion:**

**RESOLUTION NO. 18-0104-01**

**AUTHORIZING THE PURCHASE OF POLICE EQUIPMENT PURSUANT TO  
SECTION 505.101 OF THE OHIO REVISED CODE**

ANDERSON TOWNSHIP BOARD OF TOWNSHIP TRUSTEES

January 4, 2018

WHEREAS, Section 505.101 of the Ohio Revised Code provides for the purchase of motor vehicles, materials, equipment or supplies, without advertising or bidding, from any department, agency, or political subdivision of the state;

NOW, THEREFORE, BE IT RESOLVED by the Board of Township Trustees ("Board") of Anderson Township, County of Hamilton, State of Ohio (the "Township"), as follows:

Section 1. That the Board hereby determines that it is in the best interest of the Township to acquire by purchase a certain equipped motor vehicle, to-wit, one (1) new AWD Dodge Charger (the "Motor Vehicle") together with all equipment required for providing police services ("Equipment" and together with Motor Vehicle, the "Equipped Vehicle"), which Equipped Vehicle is available for purchase pursuant to a bid process undertaken by the Hamilton County Sherriff's department.

Section 2. That the maximum amount to be paid as the purchase price for the Equipped Vehicle is \$29,000.00, for which TIF funds have been previously appropriated by this Board and remain otherwise unencumbered. To the extent that insurance proceeds become lawfully available for application to the purchase price of the Equipped Vehicle, the amount of the purchase price to be paid from the appropriated TIF funds shall be reduced accordingly.

Section 3. That the Township Administrator is hereby authorized to execute the necessary and appropriate purchase agreement(s) and/or documentation, after review by the Law Director, to effectuate the purchase of the Equipped Vehicle in accordance with this Resolution.

Section 4. That this Board hereby finds and determines that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in open meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in such formal actions were taken in meetings open to the public, in compliance with all legal requirements, including (without implied limitation) Ohio Revised Code Section 121.22, except as otherwise permitted hereby.

There was no further discussion.

**Mr. Dietz called the roll: Mr. Gerth, yes; Mr. Pappas, yes; Ms. Stone, yes.**

Small Cell Wireless Infrastructure & County Direction – **Mr. Sievers** announced that there were a number of townships who were interested in joining with Anderson on a joint letter discussing strategies to have greater control over the locations of small cell sites or micro antennas in their communities. He presented the draft letter to the Board for their review.

Bloodborne Infectious Disease Prevention Program – **Mrs. Earhart** informed the Board that Hamilton County Public Health was reviewing a media release, drafted by the Township, announcing the series of three public meeting set for January 24<sup>th</sup> and 30<sup>th</sup>. Hamilton County Health Commissioner Tim Ingram would be the presenter and Dr. Stephen Feagins would be on hand to answer questions.

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Anderson Farmers' Market Rental Agreement – Ms. Stone asked if there would be more vendors this year. Mr. Sievers replied that the Township was no longer involved with the Market's operations, so they could attract new vendors.

**Mr. Gerth moved to retire to Executive Session to confer with the Law Director concerning disputes that are the subject of pending or imminent court action as permitted by Ohio Revised Code Section 121.22(G)(3). Mr. Pappas seconded the motion. Mr. Dietz called the roll: Mr. Gerth, yes; Mr. Pappas, yes; Ms. Stone, yes.**

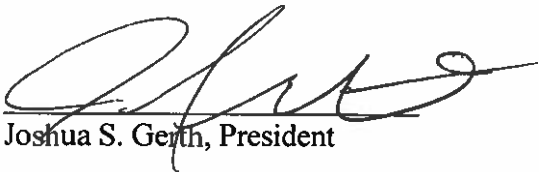
**Mr. Gerth moved to return from executive session. Ms. Stone seconded the motion.**

There was no further discussion.

**Mr. Dietz called the roll: Mr. Gerth, yes; Mr. Pappas, yes; Ms. Stone, yes.**

As there was no further business, the meeting adjourned.

These minutes were approved at the meeting of March 15, 2018.

  
Joshua S. Gerth, President

  
Kenneth G. Dietz, Fiscal Officer

**CERTIFICATION**

The undersigned, duly elected and acting Fiscal Officer of Anderson Township, Hamilton County, Ohio, hereby certifies that the foregoing is a true excerpt from the minutes of a regular meeting, including the roll call votes thereat, of the Board of Township Trustees of said Township held on the 4<sup>th</sup> day of January 2018, and that said minutes have been duly entered upon the Journal of said Township.

This 15<sup>th</sup> day of March, 2018.

  
Kenneth G. Dietz  
Fiscal Officer

*ANDERSON TOWNSHIP BOARD OF TOWNSHIP TRUSTEES  
January 18, 2018*

The Board of Township Trustees of Anderson Township (“Board”) held its regular monthly meeting on January 18, 2018, at 5:45 p.m., in the Anderson Center Board Room. Present were the following Board members:

Joshua S. Gerth  
Andrew S. Pappas  
Robin D. Stone

Also present at the start of the meeting were Township Administrator Vicky Earhart, Assistant Administrator for Operations Steve Sievers, and Assistant Administrator for Human Resources Suzanne Parker.

**Mr. Gerth called the meeting to order and moved to retire to Executive Session to consider the discipline of a public employee as permitted by Ohio Revised Code Section 121.22(G)(1), to consider the sale of property as permitted by Ohio Revised Code Section 121.22(G)(2), and to confer with the Law Director concerning disputes that are the subject of pending or imminent court action as permitted by Ohio Revised Code Section 121.22(G)(3), Mr. Stone seconded the motion. Mrs. Earhart called the roll: Mr. Gerth, yes; Mr. Pappas, yes; Ms. Stone, yes.**

**Mr. Gerth moved to return from Executive Session. Ms. Stone seconded the motion. Mrs. Earhart called the roll: Mr. Gerth, yes; Mr. Pappas, yes; Ms. Stone, yes.**

**Mr. Gerth** welcomed the additional attendees, including a number of citizens and other public officials including: Planning & Zoning Director Paul Drury, Assistant Chief Rick Martin, Public Works Director Richard Shelley, Lt. Matt Guy, Fiscal Office Manager Debbie Huckler and Administrative Assistant Molly Mohrfield. He asked them to join him in the Pledge of Allegiance

**Ms. Stone moved to adopt the agenda. Mr. Pappas seconded the motion.**

There was no further discussion.

**Mrs. Earhart called the roll: Mr. Gerth, yes; Mr. Pappas, yes; Ms. Stone, yes.**

#### **PRESENTATIONS AND RECOGNITIONS**

Recognition of 2017 Committee Members – **Mr. Sievers** recognized the following former committee members who concluded their service during 2017: Gregg Fusaro, Economic Development Committee; Vivan Kiel, Greenspace Advisory Committee; Fred Heyse, Board of Zoning Appeals, Greater Anderson Township Betterment Committee, and Economic Development Committee; Anne Zimmerman, Economic Development Committee, and Senior Center Advisory Committee; and Matt Wehmeyer, Transportation Advisory Committee Member.

## PUBLIC FORUM

**Kathy Stemmer, 1875 Wolfangel Road**, stated that she was a disappointed to see Mr. Gerth refer to the comments made at the October Board of Trustees Meeting as a political stunt. Her comments were spoken from what she felt was a true problem a lack of a social media policy, and believed she represented Mr. Pappas fairly.

**Steve Long, 8643 Manitoba Drive**, stated as a member of the inaugural Anderson Township Senior Center Advisory Council he was pleased that substantial progress had been made. As Chair for 2018 he was encouraged about the next steps for this year. Much of that enthusiasm was due to what Anne Zimmerman had been providing, leadership, knowledge and energy. Ms. Zimmerman had been the cornerstone of knowledge regarding transitioning some of the Senior Center costs so that they might no longer be born fully by the Township. As 2017 ended Ms. Zimmerman and Ms. Stone were in the midst of beginning efforts to consider how to make a charitable foundation possible. He questioned what would motivate Mr. Gerth and Mr. Pappas to decline Ms. Zimmerman's request to be a part of the 2018 Senior Center Advisory Council. He urged Mr. Pappas and Mr. Gerth to make Anderson Township a better place, especially for seniors, by reconsidering their decision and asking Ms. Zimmerman if she would accept membership on the 2018 Senior Center Advisory Council. If they were not willing to do this, he requested that they publicly explain why they would not want to see the Senior Center Advisory Council staffed with valuable contributors, especially those who make the Senior Center a better place and potentially save the Township substantial money in future years as a result of their efforts. He presented the Board with a signed petition from 10 members of the Council.

## TRUSTEE COMMENTS

**Ms. Stone** announced that the public forum on the Syringe Exchange Program would take place next week. She asked for an update on the social media policy. **Mrs. Earhart** explained that due to a Federal court decision in late July of 2017 and the law regarding this particular topic it was taking Ms. Comey and her a bit longer than they would like to get something in a format to present to the Board.

**Mr. Pappas** announced that the Electric Aggregation Program instituted by the Township had currently saved its residents approximately \$500,000.

**Mr. Pappas** stated that comments made that question the honesty, veracity and integrity of Township staff did effect his decision making with regard to a committee appointment

## LAW DIRECTOR

**Ms. Comey** had nothing requiring Board action.

## PLANNING & ZONING

**Mr. Drury** had nothing requiring Board action.

**SHERRIFF 'S OFFICE**

Resolution Authorizing the Sale of Surplus Equipment to the Lorain County Sheriff's Office,  
Ohio –

**Resolution 18-0118-01: Ms. Stone moved to adopt a resolution authorizing the sale of surplus equipment to Lorain County, Ohio, pursuant to a contract authorized by Section 505.101 of the Revised Code as follows; Mr. Pappas seconded the motion:**

**RESOLUTION NO. 18-0118-01**

**AUTHORIZING THE SALE OF SURPLUS EQUIPMENT TO LORAIN COUNTY,  
OHIO, PURSUANT TO A CONTRACT AUTHORIZED BY SECTION 505.101 OF THE  
REVISED CODE**

WHEREAS, Section 505.101 of the Revised Code (the "Statute") provides that a board of township trustees may, by resolution, enter into a contract, without advertising or bidding, for the purchase or sale of vehicles, materials, equipment or supplies from or to any department, agency, or political subdivision of the State; and

WHEREAS, the Equipment described and defined hereinafter is hereby determined to be surplus equipment; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Township Trustees (the "Board") of Anderson Township, County of Hamilton, State of Ohio (the "Township"), as follows:

Section 1. That this Board hereby determines that it is in the best interest of the Township to dispose of the following described equipment, to-wit: one 2007 Ford Crown Victoria with 114,000(+/-) miles, VIN 2FAHP71W37X155489, including all associated equipment (the "Equipment"), "as is" and valued at \$3,000.00, to Lorain County, Ohio, acting by and through its Board of County Commissioners (the "Purchaser"), upon the terms hereinafter set forth and in accordance with the Statute.

Section 2. That the amount to be paid by the Purchaser as the purchase price for the Equipment shall be \$3,000.00, payable to the Township.

Section 3. That the Township Administrator is hereby authorized to enter into a contract substantially in the form attached hereto as Exhibit A and by this reference incorporated herein (the "Agreement"), with such changes thereto as may be deemed by the Township Administrator after consultation with the Law Director not to be disadvantageous to the Township, which determination shall be evidenced by her execution of the Agreement.

Section 4. That the preambles hereto are and shall for all purposes be construed to be integral and operative parts of this Resolution.

Section 5. That this Board hereby finds and determines that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in open meetings of

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this Board, and that all deliberations of this Board and of any of its committees that resulted in such formal actions were taken in meetings open to the public, in compliance with all legal requirements, including (without implied limitation) Ohio Revised Code Section 121.22, except as otherwise permitted hereby.

There was no further discussion.

Mrs. Earhart called the roll: Mr. Gerth, yes; Mr. Pappas, yes; Ms. Stone, yes.

## **PUBLIC WORKS**

### Request to Install Stop Sign on Coldbrook at Streamridge –

**Resolution 18-0118-02: Mr. Pappas moved to authorize the installation of one stop sign on Coldbrook Lane, at the intersection of Stream Ridge Lane, in accordance with requirements set forth in the Ohio Manual of Uniform Traffic Control Devices. Ms. Stone seconded the motion.**

There was no further discussion.

Mrs. Earhart called the roll: Mr. Gerth, yes; Mr. Pappas, yes; Ms. Stone, yes.

## **FIRE & RESCUE DEPARTMENT**

### Resolution Authorizing Sale of Equipment –

**Resolution 18-0118-03: Ms. Stone moved to adopt a resolution authorizing the sale of surplus equipment to Licking Township, County of Licking, Ohio, pursuant to a contract authorized by Section 505.101 of the Revised Code as follows; Mr. Pappas seconded the motion:**

### **RESOLUTION NO. 18-0118-03**

#### **RESOLUTION AUTHORIZING THE SALE OF SURPLUS EQUIPMENT TO LICKING TOWNSHIP, COUNTY OF LICKING, OHIO, PURSUANT TO A CONTRACT AUTHORIZED BY SECTION 505.101 OF THE REVISED CODE**

WHEREAS, Section 505.101 of the Revised Code (the “Statute”) provides that a board of township trustees may, by resolution, enter into a contract, without advertising or bidding, for the purchase or sale of vehicles, materials, equipment, or supplies from or to any department, agency, or political subdivision of the state; and,

WHEREAS, the Equipment described hereinafter is hereby determined to be surplus equipment;

NOW, THEREFORE, BE IT RESOLVED by the Board of Township Trustees (the “Board”) of Anderson Township, County of Hamilton County, State of Ohio (the “Township”), as follows:

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SECTION 1. That this Board hereby determines that it is in the best interest of the Township to dispose of the following described surplus equipment, to wit: the fire equipment described on Schedule I hereto (the "Equipment"), which by this reference is incorporated herein, "as is" and valued at \$900 by sale to Licking Township, County of Licking, Ohio, acting by and through its Board of Township Trustees (the "Purchaser"), 6800 Phil Lynn Pkwy, Jacksontown, OH 43030, Ohio, upon the terms hereinafter set forth and in accordance with the Statute.

SECTION 2. That the amount to be paid by the Purchaser as the purchase price for the Equipment shall be \$900, payable to the Township.

SECTION 3. That the Township Administrator is hereby authorized to enter into a contract substantially in the form attached hereto as Exhibit A and by this reference incorporated herein (the "Agreement"), with such changes thereto as may be deemed by the Township Administrator after consultation with the Law Director not to be disadvantageous to the Township, which determination shall be evidenced by her execution of the Agreement.

SECTION 4. That the preambles hereto are and shall for all purposes be construed to be integral and operative parts of this resolution.

SECTION 5. That this Board hereby finds and determines that all formal actions of this Board concerning and relating to the passage of this resolution were taken in open meetings of this Board, and that all deliberations of this Board and of any of its committees that resulted in such formal actions were taken in meetings open to the public, in compliance with all legal requirements, including (without implied limitation) Revised Code Section 121.22, except as otherwise permitted thereby.

There was no further discussion.

**Mrs. Earhart called the roll: Mr. Gerth, yes; Mr. Pappas, yes; Ms. Stone, yes.**

**TOWNSHIP ADMINISTRATOR**

Resolution Approving and Authorizing a Rental Facility Agreement with Anderson Township Farmers' Market –

**Resolution 18-0118-04: Mr. Pappas moved to adopt a resolution approving and authorizing a rental facility agreement with Anderson Township Farmers' Market as follows; Ms. Stone seconded the motion:**

**RESOLUTION NO. 18-0118-04**

**RESOLUTION APPROVING AND AUTHORIZING A RENTAL FACILITY AGREEMENT WITH ANDERSON TOWNSHIP FARMERS' MARKET**

WHEREAS, the Anderson Township Farmers' Market ("ATFM") is an Ohio nonprofit corporation whose purpose is, among other things, to sponsor and manage a farmers' market in



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Anderson Township for the purpose of making locally produced foods and craft products available for sale to area consumers and to promote local food and local cottage producers; and

WHEREAS, ATFM is not affiliated with the Township but operates solely as an Ohio nonprofit corporation under Ohio law;

NOW, THEREFORE, BE IT RESOLVED by the Board of Township Trustees (the "Board") of Anderson Township, County of Hamilton County, State of Ohio (the "Township"), as follows:

SECTION 1. That this Board hereby approves the form of the Facility Rental Agreement before this Board (the "Agreement") providing for the rental of certain Township facilities by ATFM where ATFM intends to operate and manage a farmers' market as provided therein.

SECTION 2. That the Township Administrator is hereby authorized to execute the Agreement, with such changes thereto as may be deemed by the Township Administrator, after consultation with the Law Director, not to be disadvantageous to the Township, which determination shall be evidenced by her execution of the Agreement.

SECTION 3. That the preambles hereto are and shall for all purposes be construed to be integral and operative parts of this resolution.

SECTION 4. That this Board hereby finds and determines that all formal actions of this Board concerning and relating to the passage of this resolution were taken in open meetings of this Board, and that all deliberations of this Board and of any of its committees that resulted in such formal actions were taken in meetings open to the public, in compliance with all legal requirements, including (without implied limitation) Revised Code Section 121.22, except as otherwise permitted thereby.

There was no further discussion.

**Mrs. Earhart called the roll: Mr. Gerth, yes; Mr. Pappas, yes; Ms. Stone, yes.**

Announcement Regarding Opportunities for Public Comment on Bloodborne Infectious Disease Prevention Program – Mrs. Earhart announced that Hamilton County Health Commissioner, Tim Ingram, approached the Board in May of 2017 and asked them to consider hosting a mobile van that would be located in the Township four hours per week. The van would provide treatment options for individuals that were suffering with substance abuse disorder by providing them with clean syringes, testing for Hepatitis, HIV, and other bloodborne illnesses. The Board requested a series of public discussion opportunities be scheduled. The meetings are scheduled for Wednesday, January 24<sup>th</sup> at 3 p.m. at the Anderson Senior Center, January 24<sup>th</sup> at 6:30 in the Community Room at Anderson Center, and January 30<sup>th</sup> at 6:30 in the Anderson Center Theater.

Center for Local Government 2018 Membership –

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**Resolution 18-0118-05: Ms. Stone moved to authorize renewal of the Township's membership in the Center for Local Government for 2018 at the annual rate of \$3,825.00. Mr. Pappas seconded the motion.**


There was no further discussion.

**Mrs. Earhart called the roll: Mr. Gerth, yes; Mr. Pappas, yes; Ms. Stone, yes.**

Items Arising from Executive Session – Mrs. Earhart announced that there were no decisions coming out of Executive Session.

As there was no further business, the meeting adjourned.

These minutes were approved at the meeting of March 15, 2018.

  
\_\_\_\_\_  
Joshua S. Gerth, President

  
\_\_\_\_\_  
Kenneth G. Dietz, Fiscal Officer

**CERTIFICATION**

The undersigned, duly elected and acting Fiscal Officer of Anderson Township, Hamilton County, Ohio, hereby certifies that the foregoing is a true excerpt from the minutes of a regular meeting, including the roll call votes thereat, of the Board of Township Trustees of said Township held on the 18<sup>th</sup> day of January 2018, and that said minutes have been duly entered upon the Journal of said Township.

This 15<sup>th</sup> day of March, 2018.

  
\_\_\_\_\_  
Kenneth G. Dietz  
Fiscal Officer

ANDERSON TOWNSHIP BOARD OF TOWNSHIP TRUSTEES

February 15, 2018

The Board of Township Trustees of Anderson Township ("Board") held its regular monthly meeting on February 15, 2018 at 5:30 p.m., in the Anderson Center Board Room. Present were the following Board members:

Joshua S. Gerth  
~~Andrew S. Pappas~~  
Robin D. Stone

Also present at the start of the meeting were Fiscal Officer Ken Dietz, Township Administrator Vicky Earhart, Assistant Administrator for Operations Steve Sievers, and Assistant Administrator for Human Resources Suzanne Parker.

**Mr. Gerth called the meeting to order and moved to retire to Executive Session to consider the appointment, employment, of a public employee or official as permitted by Ohio Revised Code Section 121.22(G)(1), to consider the purchase of property for public purposes as permitted by Ohio Revised Code Section 121.22(G)(2), and to confer with the Law Director concerning disputes that are the subject of pending or imminent court action as permitted by Ohio Revised Code Section 121.22(G)(3), Mr. Stone seconded the motion. Mr. Dietz called the roll: Mr. Gerth, yes; Mr. Pappas, yes; Ms. Stone, yes.**

**Mr. Gerth moved to return from Executive Session. Ms. Stone seconded the motion. Mr. Dietz called the roll Mr. Gerth, yes; Mr. Pappas, yes; Ms. Stone, yes.**

**Mr. Gerth** welcomed the additional attendees, including a number of citizens and other public officials including: Planning & Zoning Director Paul Drury, Fire Chief Mark Ober, Public Works Director Richard Shelley, Lt. Matt Guy, Law Director Margaret Comey, Fiscal Office Manager Debbie Huckler and Administrative Assistant Molly Mohrfield. He asked them to join him in the Pledge of Allegiance

**Mr. Gerth moved to adopt the agenda. Mr. Pappas seconded the motion.**

There was no further discussion.

**Mr. Dietz called the roll: Mr. Gerth, yes; Mr. Pappas, yes; Ms. Stone, yes.**

## **PUBLIC FORUM**

**Mr. Gerth** invited members of the audience to address the Board.

**Russell Akred, 7195 Gammwell Drive**, stated that a member of the Board had banned him from their *Facebook* page and believed this was an infringement upon his first amendment rights to have access to Government. He asked, with regard to the beautification project on Beechmont, if there would be a specified area for bicycles beyond the sidewalks since it was illegal to ride on sidewalks in Hamilton County. **Mr. Drury** replied that the Downtown Anderson Area, which was the area on Beechmont from Asbury to Wolfangel, would not have a designated bike lane because of the limitations in the right-of-way. However, in the Township it was permissible to ride on the

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sidewalk. There were plans, beyond the downtown area, in the Beechmont Plan, to incorporate bike lanes.

**Debra Niese, 7290 State Road**, stated that she was concerned with the proposed Mercy Hospital location for the needle exchange program. She pointed out that Sherwood Elementary playground was extremely close, along with the library and the bike trail. She did not see a proper place anywhere in the Township for the program and encouraged the Board to vote no.

### TRUSTEE COMMENTS

**Ms. Stone** stated that she wanted to send her condolences to the officer's families that were killed in Columbus and the victims of the school shooting in Florida. She reached out to the Forest Hills School District and they do have a safety plan in place and continue to make it a priority.

**Mr. Gerth** stated that Eric Miller with the Anderson Area Chamber of Commerce had an announcement to make. **Mr. Miller** announced for the third row in a year Party on the Plaza had won the "Best of the East" for the best live music event on the eastside.

### FISCAL OFFICER

2018 Final Budget Preparation Underway – **Mr. Dietz** announced that staff had been working on the 2018 Permanent Budget and would have the proposed budget ready for review by the March interim meeting. He planned to ask for adoption at the March televised.

### Minutes –

**Resolution 18-0215-01: Mr. Pappas moved to approve the minutes of September 14, 2017; November 16, 2017; December 4, 2017, 1:00 p.m.; December 4, 2017, 4:00 p.m.; December 5, 2017, 8:30 a.m.; December 5, 2017, 12:00 p.m.; December 5, 2017, 1:30 p.m.; December 7, 2017; December 7, 2017, 4:00 p.m.; December 18, 2017; and December 21, 2017; with minor corrections. Ms. Stone seconded the motion.**

There was no further discussion.

**Mr. Dietz called the roll: Mr. Gerth, yes; Mr. Pappas, yes; Ms. Stone, yes.**

### LAW DIRECTOR

**Mrs. Comey** had nothing requiring Board action.

### PLANNING & ZONING

**Mr. Drury** had nothing requiring Board action.

### SHERIFF'S OFFICE

Resolution Authorizing the Purchase of Equipment Pursuant to Section 505.101 of the Ohio Revised Code –

February 15, 2018

**Resolution 18-0215-02: Ms. Stone moved to adopt a resolution authorizing the purchase of equipment pursuant to Section 505.101 of the Ohio Revised Code as follows; Mr. Pappas seconded the motion:**

**RESOLUTION NO. 18-0215-02**

**AUTHORIZING THE PURCHASE OF EQUIPMENT PURSUANT TO SECTION 505.101 OF THE OHIO REVISED CODE**

WHEREAS, Section 505.101 of the Ohio Revised Code provides for the purchase of materials, equipment or supplies, without advertising or bidding, from any department, agency, or political subdivision of the state;

NOW, THEREFORE, BE IT RESOLVED by the Board of Township Trustees ("Board") of Anderson Township, County of Hamilton, State of Ohio ("Township"), as follows:

Section 1. That the Board hereby determines that it is in the best interest of the Township to acquire by purchase certain equipment, to-wit, one (1) fully equipped AWD Ford Explorer and two (2) fully equipped AWD Dodge Chargers ("Equipment"), which Equipment is available for purchase pursuant to state bid through the contract of the State of Ohio, Department of Administrative Services, General Services Division, Office of Procurement Services.

Section 2. That the maximum amount to be paid as the purchase price for the Equipment is \$100,000.00, which funds have been previously appropriated by this Board for the purpose and remain otherwise unencumbered.

Section 3. That the Township Administrator is hereby authorized to execute the necessary and appropriate purchase agreement(s) and/or documentation, after review by the Law Director, to effectuate the purchase of the aforesaid ambulance in accordance with this Resolution.

Section 4. That this Board hereby finds and determines that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in open meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in such formal actions were taken in meetings open to the public, in compliance with all legal requirements, including (without implied limitation) Ohio Revised Code Section 121.22, except as otherwise permitted hereby.

There was no further discussion.

**Mr. Dietz called the roll: Mr. Gerth, yes; Mr. Pappas, yes; Ms. Stone, yes.**

**PUBLIC WORKS**

**Repealing Resolution No. 17-1116-06 Authorizing the Purchase of Road Equipment –**

**Resolution 18-0215-03: Mr. Pappas moved to adopt a resolution repealing Resolution No. 17-1116-06 authorizing the purchase of road equipment pursuant to 505.10(A)(3) of the Revised Code as follows; Ms. Stone seconded the motion:**

**RESOLUTION NO. 18-0215-03**

February 15, 2018

**REPEALING RESOLUTION NO. 17-1116-06 AUTHORIZING THE PURCHASE OF ROAD EQUIPMENT PURSUANT TO 505.10(A)(3) OF THE REVISED CODE**

WHEREAS, by Resolution No. 17-1116-06 duly passed by this Board on November 16, 2017, this Board authorized the purchase of certain roadway equipment identified therein as Property B for a total purchase price not to exceed \$190,000;

NOW, THEREFORE, BE IT RESOLVED by the Board of Township Trustees (the "Board") of Anderson Township, County of Hamilton, State of Ohio (the "Township"), as follows:

Section 1. That this Board hereby repeals Resolution 17-1116-06.

Section 2. That the preamble hereto is and shall for all purposes be construed to be an integral and operative part of this Resolution.

Section 3. That this Board hereby finds and determines that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in open meetings of this Board, and that all deliberations of this Board and of any of its committees that resulted in such formal actions were taken in meetings open to the public, in compliance with all legal requirements, including (without implied limitation) Ohio Revised Code Section 121.22, except as otherwise permitted hereby.

There was no further discussion.

**Mr. Dietz called the roll: Mr. Gerth, yes; Mr. Pappas, yes; Ms. Stone, yes.**

Authorizing the Purchase of Roadway Equipment –

**Resolution 18-0215-04: Ms. Stone moved to authorize the purchase of roadway equipment pursuant to Section 505.101 of the Ohio Revised Code as follows; Mr. Pappas seconded the motion:**

**RESOLUTION NO. 18-0215-04**

**AUTHORIZING THE PURCHASE OF ROADWAY EQUIPMENT PURSUANT TO SECTION 505.101 OF THE OHIO REVISED CODE**

WHEREAS, Section 505.101 of the Ohio Revised Code provides for the purchase of motor vehicles, materials, equipment or supplies, without advertising or bidding, from any department, agency, or political subdivision of the State;

NOW, THEREFORE, BE IT RESOLVED by the Board of Township Trustees (the "Board") of Anderson Township, County of Hamilton, State of Ohio (the "Township"), as follows:

Section 1. That the Board hereby determines that it is in the best interest of the Township to acquire by purchase certain equipped motor vehicles, as described on Exhibit A to this Resolution, which by this reference is incorporated herein, (the "Equipment"), which Equipment is available for purchase pursuant to state bid through the contract of the State of Ohio, Department of Administrative Services, General Services Division, Office of Procurement Services.

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Section 2. That the maximum amount to be paid as the purchase price for the Equipment is \$190,000.00, which funds have been previously appropriated by this Board for the purpose and remain otherwise unencumbered.

Section 3. That the Township Administrator is hereby authorized to execute the necessary and appropriate purchase agreement(s) and/or documentation, after review by the Law Director, to effectuate the purchase of the Equipment in accordance with this Resolution.

Section 4. That this Board hereby finds and determines that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in open meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in such formal actions were taken in meetings open to the public, in compliance with all legal requirements, including (without implied limitation) Ohio Revised Code Section 121.22, except as otherwise permitted hereby.

There was no further discussion.

**Mr. Dietz called the roll: Mr. Gerth, yes; Mr. Pappas, yes; Ms. Stone, yes.**

Authorizing the Sale of Surplus Equipment to the Forest Hills Local School District –

**Resolution 18-0215-05: Mr. Pappas moved to adopt a resolution authorizing the sale of surplus equipment to the Forest Hills Local School District pursuant to a contract authorized by Section 505.10 of the Revised Code as follows; Ms. Stone seconded the motion:**

**RESOLUTION NO. 18-0215-05**

**AUTHORIZING THE SALE OF SURPLUS EQUIPMENT TO THE FOREST HILLS LOCAL SCHOOL DISTRICT PURSUANT TO A CONTRACT AUTHORIZED BY SECTION 505.101 OF THE REVISED CODE**

WHEREAS, Section 505.101 of the Revised Code (the “Statute”) provides that a board of township trustees may, by resolution, enter into a contract, without advertising or bidding, for the purchase or sale of vehicles, materials, equipment or supplies from or to any department, agency, or political subdivision of the State; and

WHEREAS, the Equipment described and defined hereinafter is hereby determined to be surplus equipment; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Township Trustees (the “Board”) of Anderson Township, County of Hamilton, State of Ohio (the “Township”), as follows:

Section 1. That this Board hereby determines that it is in the best interest of the Township to dispose of the following described equipment, to-wit:

- 1 - 1999 Ford F350 One Ton Truck, VIN# 1FDWF37F2XEE52416, Mileage: 121,037;

ANDERSON TOWNSHIP BOARD OF TOWNSHIP TRUSTEES

February 15, 2018

- 1 - 2003 Ford F450 One Ton Truck, VIN# 1FDXF47P13EC74544, Mileage: 120,918 ; and
- 1 - 2004 Ford F250 SRW Super Duty, VIN# 1FTNX21P24ED03430, Mileage: 136,882,

including, in each case, all associated equipment (the "Equipment"), "as is" and valued in the aggregate at \$20,000.00, to the Forest Hills Local School District, acting by and through its School Board (the "Purchaser"), upon the terms hereinafter set forth and in accordance with the Statute.

Section 2. That the amount to be paid by the Purchaser as the purchase price for the Equipment shall be \$20,000.00, payable to the Township in like kind exchange by providing to the Township motor vehicle and truck fuel upon request. The Purchaser shall cause to be provided to the Township Administrator by tenth day of each month an accounting of the number of gallons and the cost/value per gallon of fuel provided by the Purchaser to the Township hereunder in the preceding calendar month until the Purchaser has provided \$20,000.000 in fuel to the Township, whereupon the Purchaser shall provide a final accounting to the Township.

Section 3. That the Township Administrator is hereby authorized to enter into a contract substantially in the form attached hereto as Exhibit A and by this reference incorporated herein (the "Agreement"), with such changes thereto as may be deemed by the Township Administrator after consultation with the Law Director not to be disadvantageous to the Township, which determination shall be evidenced by her execution of the Agreement.

Section 4. That the preambles hereto are and shall for all purposes be construed to be integral and operative parts of this Resolution.

Section 5. That this Board hereby finds and determines that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in open meetings of this Board, and that all deliberations of this Board and of any of its committees that resulted in such formal actions were taken in meetings open to the public, in compliance with all legal requirements, including (without implied limitation) Ohio Revised Code Section 121.22, except as otherwise permitted hereby.

There was no further discussion.

**Mr. Dietz called the roll: Mr. Gerth, yes; Mr. Pappas, yes; Ms. Stone, yes.**

Certification of the 2017 Annual Road Mileage –

**Resolution 18-0215-06: Ms. Stone moved to certify the 2017 Annual Road Mileage as submitted by the Ohio Department of Transportation and the Hamilton County Engineers Office and as kept on file in the Township Public Works Department and Fiscal Office. Mr. Pappas seconded the motion.**

There was no further discussion.

**Mr. Dietz called the roll: Mr. Gerth, yes; Mr. Pappas, yes; Ms. Stone, yes.**



**FIRE & RESCUE DEPARTMENT**

Chief Ober had nothing requiring Board action.

**TOWNSHIP ADMINISTRATOR**

Request to Select Designees for Sunshine Laws Certification –

**Resolution 18-0215-07: Mr. Pappas moved to appoint Betty Cowan, Molly Mohrfield, Becky Campbell, and Nancy Downs as designees who shall attend Sunshine Law Certification Training, provided by the Ohio Attorney General's Office and as required by ORC 149.43(E)(1) on behalf of Trustees Joshua S. Gerth, Andrew S. Pappas, and Robin D. Stone, and Fiscal Officer Kenneth G. Dietz, respectively. Ms. Stone seconded the motion.**

There was no further discussion.

**Mr. Dietz called the roll: Mr. Gerth, yes; Mr. Pappas, yes; Ms. Stone, yes.**

Hamilton County Regional Planning Partnership –

**Resolution 18-0215-08: Ms. Stone moved to authorize membership in the Hamilton County Regional Planning Partnership for the year 2018 in an amount not to exceed \$5,239. Mr. Pappas seconded the motion.**

There was no further discussion.

**Mr. Dietz called the roll: Mr. Gerth, yes; Mr. Pappas, yes; Ms. Stone, yes.**

Items Arising from Executive Session –

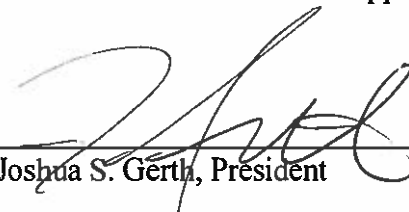
**Resolution 18-0215-09: Mr. Pappas moved to authorize the hiring of Michelle Hobbs to fill the part-time front desk receptionist position at a rate not to exceed \$13.00 per hour. Ms. Stone seconded the motion.**

There was no further discussion.

**Mr. Dietz called the roll: Mr. Gerth, yes; Mr. Pappas, yes; Ms. Stone, yes.**

As there was no further business, the meeting adjourned.

These minutes were approved at the meeting of March 15, 2018.

  
\_\_\_\_\_  
Joshua S. Gerth, President

  
\_\_\_\_\_  
Kenneth G. Dietz, Fiscal Officer

ANDERSON TOWNSHIP BOARD OF TOWNSHIP TRUSTEES  
February 15, 2018

**CERTIFICATION**

The undersigned, duly elected and acting Fiscal Officer of Anderson Township, Hamilton County, Ohio, hereby certifies that the foregoing is a true excerpt from the minutes of a regular meeting, including the roll call votes thereat, of the Board of Township Trustees of said Township held on the 15<sup>th</sup> day of February 2018, and that said minutes have been duly entered upon the Journal of said Township.

This 15<sup>th</sup> day of March, 2018.

  
\_\_\_\_\_  
Kenneth G. Dietz  
Fiscal Officer

ANDERSON TOWNSHIP BOARD OF TOWNSHIP TRUSTEES

March 1, 2018

The Board of Township Trustees of Anderson Township (“Board”) held its regular Interim Workshop Meeting on March 1, 2018, at 2:00 p.m., in the Large Conference Room. Present were the following Board members:

Joshua S. Gerth  
Andrew S. Pappas  
Robin D. Stone

**Mr. Gerth** called the meeting to order and welcomed attendees including Fiscal Officer Ken Dietz, Township Administrator Vicky Earhart, Assistant Administrator for Operations Steve Sievers, Assistant Administrator for Human Resources Suzanne Parker, Public Works Director Richard Shelley, Corporal David Boiman, Planner I Thomas Caruso, Fire Chief Mark Ober, Fiscal Office Manager Debbie Huckler, Administrative Assistant Molly Mohrfield and *Cincinnati Enquirer* Reporter *Shelia Vilvens*.

**Mr. Gerth moved to adopt the agenda with modifications. Mr. Pappas seconded the motion.**

There was no further discussion.

**Mr. Dietz called the roll: Mr. Gerth, yes; Mr. Pappas, yes; Ms. Stone, yes.**

#### TRUSTEES/FISCAL OFFICER

2018 Final Budget Draft – **Mr. Dietz** distributed the draft of final budget, and the final adoption of the budget would take place at the March televised meeting.

#### DISCUSSION ITEMS

Flood Response – **Mrs. Earhart** stated that the Township had been heavily involved in the flood response, but fortunately a large number of residents had not been affected. Though, a number of business along the riverfront had been impacted including Belterra and Coney. The Township had been fortunate that the Sheriff’s Department, ODOT, and the Hamilton County Engineer had been working together to alleviate traffic issues. **Chief Ober** stated that the Little Miami River had caused many of the issues due to the amount of rain. A few people had been rescued, and the Sheriff’s Department had located some vehicles in the water. Fire hydrants were currently being turned back on. There were only four streets that were still closed: Eight Mile, north of Old Kellogg; Four Mile by Kellogg; Kellogg between Coney Island and Belterra; and two ramps from Beechmont to/from S.R. 32. The communications from the City of Cincinnati Public Works had been outstanding. Damage assessment was starting because the Emergency Management Agency required any damage assessment information back to them by March 7<sup>th</sup>. **Mrs. Earhart** stated that dumpsters had been placed in the areas affected to help the residents that were impacted clear debris.

ANDERSON TOWNSHIP BOARD OF TOWNSHIP TRUSTEES  
March 1, 2018

Textile Recycling Proposals – Mr. Sievers stated that one proposal was received and that was currently under review. The goal was to roll the program out by June 1<sup>st</sup>.

Mr. Gerth moved to retire to Executive Session to consider the appointment, employment, or compensation of a public employee or official as permitted by Ohio Revised Code Section 121.22(G)(1), and to consider the purchase of property for public purposes as permitted by Ohio Revised Code Section 121.22(G)(2). Mr. Pappas seconded the motion. Mr. Dietz called the roll: Mr. Gerth, yes; Mr. Pappas, yes; Ms. Stone, yes.

Mr. Gerth moved to return from executive session. Mr. Pappas seconded the motion.

There was no further discussion.

Mr. Dietz called the roll: Mr. Gerth, yes; Mr. Pappas, yes; Ms. Stone, yes.

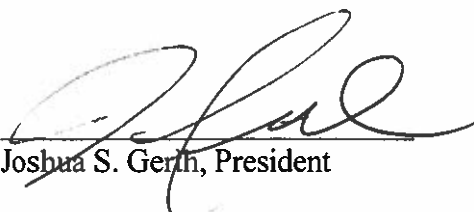
Resolution 18-0301-01: Mr. Gerth moved that the Township Administrator be and is hereby authorized to execute on behalf of this Board, a Settlement Agreement and Release of Claims in substantially the form before this Board with such changes thereto as shall not, in her judgment after consultation with a Township Attorney, be detrimental to the Township, such determination being evidenced by her execution of said agreement. Mrs. Stone seconded the motion.

There was no further discussion.

Mr. Dietz called the roll: Mr. Gerth, yes; Mr. Pappas, yes; Ms. Stone, yes.

As there was no further business, the meeting adjourned.

These minutes were approved at the meeting of March 15, 2018.

  
Joshua S. Gerth, President

  
Kenneth G. Dietz, Fiscal Officer

**CERTIFICATION**

The undersigned, duly elected and acting Fiscal Officer of Anderson Township, Hamilton County, Ohio, hereby certifies that the foregoing is a true excerpt from the minutes of a regular meeting, including the roll call votes thereat, of the Board of Township Trustees of said Township held on the 1<sup>st</sup> day of March 2018, and that said minutes have been duly entered upon the Journal of said Township.

This 15<sup>th</sup> day of March, 2018.



\_\_\_\_\_  
Kenneth G. Dietz  
Fiscal Officer